

Cleaning Protocols for Rosehill Lodges

- You will be provided with disposable gloves and aprons for use during changeovers. While wearing a mask is not a requirement, we will happily provide masks if you feel more comfortable wearing one during changeovers. Bedroom staff may wish to wear masks whilst stripping beds. All PPE must be changed/renewed between lodges
- First open all windows (if guests have not already left them open)
- We are to load the dishwasher and run a cycle of all crockery and cutlery. Remaining crockery/cutlery etc should be rewashed between guests. This can be achieved with clean plates/cutlery being rewashed in hot soapy water. Glasses to be re-washed.
- Guests have been asked to strip beds and place all linen in the linen bags provided and empty all bins and recycling outside, and this will have been removed before cleaning takes place. If beds have not been stripped, take care to remove bedding with as little flapping about of linen as possible, to minimise the risk of airborne virus. Gloves should be changed between stripping used linen and applying fresh linen.
- Cleaning is now a 3-part process. Our usual deep clean, followed by a disinfecting stage. After the usual clean, all flat surfaces need to be cleaned down again with the special virucidal disinfectant provided. Please make sure particular attention has been made to frequent touch points (light switches, window and door handles, rails, keys, remote controls etc. Also kitchen equipment, including condiments, kettles, toasters etc.
- We will carry out the third stage comprising fine mist spray of all soft furnishings using a virucidal disinfectant log kill 6 proprietary brand EnviroSAFE – paying particular attention to curtains, cushions, leather suites, carpets etc, which cannot be easily disinfected by wiping.
- Please use the attached tick list to ensure that no areas have been forgotten

Check List for Cleaning Self-Catering Units

Date

Property Name

Cleaned by

Signed

Appropriate PPE (gloves, mask apron) should be worn when cleaning, and PPE should be changed between properties

Cleaning Check List

All surfaces are to be cleaned first, then disinfected

Consideration should be taken to address the impact of children as well as adults: touching lower wall heights and parts of furniture.

Entrance	
Keys cleaned	

External handles wiped and disinfected	
Communal Parts -	
Internal doors and door furniture wiped and disinfected	
Wipe down walls (children's handprints)	
High level surfaces dusted	
Light and power switches wiped and disinfected	
Surfaces, including skirting boards wiped and disinfected	
Windows cleaned	
Floors hoovered and sprayed with virucidal disinfectant mist	
Wipe down fire extinguishers	
Living Spaces	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, wifi hub and remote controls wiped down	
Soft furnishings and curtains fine mist sprayed with virucidal disinfectant	
Mirrors cleaned	
Windows cleaned	
Carpets hoovered and sprayed with virucidal disinfectant mist	
Hard flooring hoovered and mopped with virucidal disinfectant	
Empty Bins and disinfect	
Kitchen	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, wifi hub and remote controls wiped down	
Soft furnishings and curtains fine mist sprayed with virucidal disinfectant	
Mirrors cleaned	
Windows cleaned	
Hard flooring hoovered and mopped with virucidal disinfectant	
Empty Bins and disinfect	
Washing machine / dish washer / microwave / kettle / toaster: clean and sanitise doors, handles and controls	
Oven and hob: clean and disinfected surfaces, doors, handles and controls	
Fridge: clean and disinfected inside and out, including handle	
Pans, crockery, utensils to be washed in the dishwasher	
Drawers and cupboards wiped and disinfected	
Floor hoovered and mopped with virucidal disinfectant	
Clean and disinfect high chair	
Bedrooms	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, wifi hub and remote controls wiped down	
Drawers and cupboards wiped and disinfected	
Soft furnishings and curtains fine mist sprayed with virucidal disinfectant	

Mirrors cleaned	
Windows cleaned	
Carpets hoovered and sprayed with virucidal disinfectant mist	
Empty Bins and disinfect	
Bathrooms	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
Clean tiles	
Clean shower / bath / sink including pedestals and splashbacks	
Remove shower head and clean	
Clean and sanitise taps	
Clean plugholes and pour disinfectant down	
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process and include under the toilet rim	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, wifi hub and remote controls wiped down	
Soft furnishings and curtains fine mist sprayed with virucidal disinfectant	
Mirrors cleaned	
Windows cleaned	
Carpets hoovered and sprayed with virucidal disinfectant mist	
Hard flooring hoovered and mopped with virucidal disinfectant	
Soak toilet brushes in bleach	
Outside Space	
Ensure bins are labelled (separate bin for used cloths and PPE equipment)	
Disinfect bin lids	
Clean outdoor furniture and gates and decking balustrades	
Clean any outdoor play equipment	
Clean Barbeques	